



January 28, 2020

To: Commissioners of St. Mary's County
Dr. Rebecca Bridgett

From: Stephen Walker
Director, Emergency Services

Subject: 911 Backup Center
Management Consultant Funding Request

Background:

This will fund the acquisition of a management consultant that will assist in the drafting of an RFP to address the electrical power /grounding deficiencies identified in the grounding study that was completed in 2018. The funding will also pay the consultant to manage the project with the selected vendor. The management consultant will also be responsible for providing a projected cost of remediation at the back up center.

Summary:

A Capital Improvement Project request has been submitted for this project. It is requested that a management consultant be acquired for the purpose of assisting in the drafting an RFP for the remediation of deficiencies identified in the electrical grounding study.

A draft proposal from Mission Critical Partners has been obtained for this proposed project. MCP is a public safety consulting firm that has performed studies for our Emergency Services Department and is qualified to perform said study.

Timeline:

This feasibility study will begin quickly after CSMC approval. Time to complete this study is To Be Determined.

Funding:

The cost of this phase of the project estimated at \$64,000.00. This request is to fund this management consultant from the FIN 2020 account.

Collaboration:

The Department of Finance and the Department of Public Works will need to assist on this project. I have spoken with both Directors.

Stephen E. Walker